

## The Governing Board of St Thomas of Canterbury RC Primary School

The governing board has three core functions:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
3. Overseeing the financial performance of the school and making sure its money is well spent.

### Terms of reference

Important note: The responsibilities shown in **bold** below cannot be delegated to a committee or an individual.

1. **To agree constitutional matters, including approving any variations to the Instrument of Government** and procedures where the governing board has discretion.
2. To recruit new members as vacancies arise and **to appoint new governors**, where appropriate and ensure elections have taken place if required.
3. **To hold at least three governing board meetings a year.**
4. **To appoint or remove the Chair and Vice Chair.**
5. **To appoint or remove a Clerk to the Governing Board.**
6. **To establish the committees of the governing board and their terms of reference.**
7. To appoint the Chair of any committee (*if not delegated to the committee itself*).
8. **To appoint or remove a Clerk to each committee.**
9. **To suspend a governor.**
10. **To decide which functions of the governing board will be delegated to committees, groups and individuals.**
11. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the governing board is necessary.**
12. To approve the first formal budget plan of the financial year (*can be delegated to a committee*).
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate (*can be delegated to a committee*).
14. **To review the delegation arrangements annually.**
15. Any items which individual governing bodies may wish to include.
  - **Governing board membership:** Is as shown on the Instrument of Government.
  - **Disqualification:** As per Regulation 17 and Schedule 4 of the The School Governance (Constitution) (England) Regulations 2012

# Salford City Council

These terms of reference agreed by the governing board

Signed: (Chair of Governors) – Anthony Leith

Date:03/11/2021

<b>Name of Governor</b>	<b>Category</b>	<b>End of term of office</b>
<b>TONY LEITH</b>	<b>CHAIR OF GOVERNORS</b>	<b>19.12.2021</b>
<b>PAULA GARRITY JENNINGS</b>	<b>VICE CHAIR</b>	<b>31.08.2021</b>
<b>DAVID DEANE</b>	<b>HEADTEACHER</b>	
<b>MARK STENTON</b>	<b>CO-OPTED GOVERNOR</b>	<b>30.09.2021</b>
<b>LAURA WILLIAMSON</b>	<b>CO-OPTED GOVERNOR</b>	<b>02.11.2023</b>
<b>HAYLEY WARD</b>	<b>ASSOCIATE GOVERNOR</b>	<b>30.10.2021</b>
<b>COUNSELLOR JIM KING</b>	<b>LOCAL AUTHORITY</b>	<b>06.09.2021</b>
<b>AILEEN FERGUSON</b>	<b>FOUNDATION GOVERNOR</b>	<b>31.08.2021</b>
<b>JAYNE WHELEN</b>	<b>FOUNDATION GOVERNOR</b>	<b>31.08.2021</b>
<b>ANGELA ROCHE</b>	<b>FOUNDATION GOVERNOR</b>	<b>31.08.2021</b>
<b>DANIELLE ABBOTT</b>	<b>CO-OPTED GOVERNOR</b>	<b>30.10.2021</b>
<b>FATHER DAVID MACFARLANE</b>	<b>EX OFFICIO</b>	<b>31.08.2021</b>
<b>CLAIRE CAHILL</b>	<b>PARENT GOVERNOR</b>	<b>07.11.2023</b>
<b>Chair of the Governing Board</b>	<b>Mr Anthony Leith</b>	
<b>Vice-Chair of the Governing Board</b>	<b>Paula Garrity Jenning</b>	
<b>Clerk to the Governing Body</b>	<b>DUMOLWENKOSI MOYO</b>	
<b>Quorum = One half of the number of governors in post</b>		